



ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE

Regular Animal Resource Center of the
Inland Empire Board Meeting
AUGUST 5, 2025

*Ontario City Hall
303 E. B St. Ontario, CA 91764*

CHAIR PAUL S. LEON • VICE CHAIR CURTIS BURTON
DIRECTORS JOHN DUTREY • CURT HAGMAN • PETER ROGERS

SECRETARY CLAUDIA Y. ISBELL • TREASURER/CONTROLLER ARMEN HARKALYAN
EXECUTIVE DIRECTOR CLINTON THACKER • BOARD ATTORNEY NICHOLAUS NORVELL

WELCOME TO A MEETING OF THE ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE

All documents for public review are on file with the Records Management/City Clerk's Department located at 303 East B Street, Ontario, CA 91764.

Anyone wishing to speak in person during public comment or on a particular item will be required to fill out a blue slip. Blue slips must be turned in prior to public comment beginning or before an agenda item is taken up. The Secretary will not accept blue slips after that time. You may also submit your comments online no later than 4 PM on the day before the meeting by filling out our [Public Comment Form](#). All comments received by the deadline will be provided to the Board for consideration before action is taken on the matter and will be entered into the record.

Speakers will be alerted when they have 1 minute remaining and when their time is up. Speakers are then to return to their seats and no further comments will be permitted.

In accordance with State Law, remarks during public comment are to be limited to subjects within Board's jurisdiction. Remarks on other agenda items will be limited to those items.

Remarks from those seated or standing in the back of the chamber will not be permitted. All those wishing to speak including Board and Staff need to be recognized by the Chair before speaking.

ACCOMMODATIONS

If you need special assistance or accommodations to participate in this meeting, please contact the Ontario City Clerk's office at 909-395-2009. Notification of 48 hours prior to the meeting will help the City make reasonable arrangements. Equipment for the hearing impaired is available in the Records Management Office.

ORDER OF BUSINESS

The regular Animal Resource Center of the Inland Empire meeting begins with Public Comment at 8:00 a.m.

CALL TO ORDER (OPEN SESSION)

8:00 A.M.

ROLL CALL

Leon, Burton, Dutrey, Hagman, Rogers

PLEDGE OF ALLEGIANCE

Director Dutrey

PUBLIC COMMENTS

8:00 A.M.

The Public Comment portion of the Board meeting is limited to 30 minutes. An opportunity for further Public Comment may be given at the end of the meeting. Under provisions of the Brown Act, the Board is prohibited from taking action on non-agenda public comments.

As previously noted -- if you wish to address the Board, fill out one of the blue slips at the rear of the chambers and give it to the Secretary.

AGENDA REVIEW/ANNOUNCEMENTS

The Executive Director will go over all updated materials and correspondence received after the Agenda was distributed to ensure Board Members have received them. He will also make any necessary recommendations regarding Agenda modifications or announcements regarding Agenda items to be considered.

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda item contractors, subcontractors and agents may require member abstentions due to conflicts of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT CALENDAR

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below – there will be no separate discussion on these items prior to the time the Board votes on them, unless a member of the Board requests a specific item be removed from the Consent Calendar for a separate vote.

1. APPROVAL OF MINUTES

Minutes of the regular meeting of the Animal Resource Center of the Inland Empire of July 1, 2025, and approving the same as on file in the Records Management Department.

ATTACHMENT: [20250701 Minutes \(Not Official Until Approved\).docx](#)

2. ON-CALL VETERINARY SERVICES AGREEMENTS WITH VCA CALIFORNIA VETERINARY SPECIALISTS - ONTARIO AND COUNTRY ANIMAL CLINIC

That the Board of Directors authorize the Executive Director, or his designee to negotiate and execute On-Call Veterinary Services Agreements with VCA California Veterinary Specialists - Ontario and Country Animal Clinic for on-call veterinary services which may include but not be limited to spay and neuter services. Each agreement shall be for a not-to-exceed amount of \$125,000 for FY 2025-2026 and for a not-to-exceed amount of \$125,000 per year each, for three years. The total not-to-exceed amount for each agreement is \$375,000.

ATTACHMENT: [ARC On Call Vet Services Contract VCA California Veterinary Specialists](#)

ATTACHMENT: [ARC Country Animal ON CALL CONTRACT](#)

3. A CONTRACT WITH MAGNUM MOBILE SPECIALTY VEHICLES FOR THE CONSTRUCTION AND DELIVERY A MOBILE VETERINARY TRAILER

That the Board of Directors authorize the Executive Director or his designee, to execute a contract for the construction and delivery of a mobile veterinary trailer with Magnum Mobile Specialty Vehicles for a not-to-exceed amount of \$202,547.

ATTACHMENT: [Magnum Vendor Quote.pdf](#)

4. A RESOLUTION GRANTING THE EXECUTIVE DIRECTOR OF THE ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE THE AUTHORITY TO REDUCE OR ADJUST FEES FOR OPERATIONAL NEEDS OR SPECIAL CIRCUMSTANCES

That the Board of Directors adopt a Resolution granting the Executive Director of the Animal Resource Center of the Inland Empire the authority to reduce or adjust fees for operational needs or special circumstances.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE, SAN BERNARDINO COUNTY, CALIFORNIA, GRANTING AUTHORITY TO THE EXECUTIVE DIRECTOR TO REDUCE OR ADJUST FEES FOR OPERATIONAL NEEDS OR SPECIAL CIRCUMSTANCES.

ATTACHMENT: [20250805 ARC Resolution FEE ADJUSTMENT AUTHORITY](#)

5. LEGAL SERVICES AGREEMENT WITH BEST BEST AND KRIEGER FOR LEGAL SERVICES

That the Board of Directors authorize the Executive Director, or his designee, to execute a three-year Legal Services Agreement with Best Best and Krieger LLP (BBK) of Riverside, California, for not-to-exceed \$180,000 per year, and a total not-to-exceed contract amount of \$540,000 for legal services.

ATTACHMENT: [ARC of IE - BBK Legal Services Agreement - August 2025-c1.pdf](#)

6. ANIMAL RESOURCE CENTER OF THE INLAND EMPIRE STATEMENT OF PURPOSE/DESIGNATION

That the Board of Directors adopt the purpose/designation statement discussed and selected at the Special Meeting/Study Session held on July 21, 2025.

7. AN AMENDMENT TO THE GOODS AND SERVICES AGREEMENT WITH MIDMARK CORPORATION FOR THE PURCHASE AND INSTALLATION OF ANIMAL SERVICES AND EQUIPMENT FURNITURE

That the Board of Directors authorize the Executive Director, or his designee, to execute Amendment No. 2 to the Professional Services Agreement with Midmark Corporation, for the purchase and installation of animal services equipment and furniture in the amount of \$113,705, for a total not-to-exceed contract amount of \$1,782,229.

ATTACHMENT: [Midmark - No.2.doc](#)

STAFF MATTERS

Executive Director Clinton Thacker

BOARD MATTERS

Chair Leon

Vice Chair Burton

Director Dutrey

Director Hagman

Director Rogers

ADJOURNMENT
